

**SPECIAL AND REGULAR MEETINGS
OF THE
RAVALLI COUNTY BOARD OF HEALTH**

REGULAR MEETING 1:00 PM

Wednesday, August 13, 2025

**Commissioners' Meeting Room
County Administration Building,
215 S. 4th St, Hamilton, MT 59840.**

I. Roll call

Jeff Burrows, Dr. Michael Turner, Louis Danes, Skip Chisholm and Greg Dowdy.

STAFF PRESENT:

Chris Taggart, minutes
John Palacio, RCEH
Tiffany Webber, PHN
Todd Wohlman, PHO
Jenna Abejar, MTUPP

Also Present:

Tim Hancock
Pat Hancock
Joe Schifano
Holly Schifano
Ralph Guthrie
Jennifer Coco
Larry Johnson
Norm Buckley

Patty Steinbrucker
Mike Kent
Scot Coldwell
Caleb Coldwell
Doyal Pimreo
Matt Ulberg
Peter Steel

II. Approval of Meeting Minutes/Administrative Matters:

a. July 16, 2025 minutes

[Attachment - DRAFT July 16 2025 BOH minutes](#)

Louis moved to approve the July 16, 2025 BOH minutes as presented. Seconded by Skip. Public comment on motion: none. Discussion: none. **All voted "aye" (5-0).**

III. Correspondence:

[Attachment - Correspondence](#)

IV. Department Reports:

1. Health Officer
2. Public Health Nurse's Report

Attachment - PHN 1 of 2
Attachment - PHN 2 of 2

Present:
Todd Wohlman, PHO
Tiffany Webber, PHN

3. MTUPP Report

Present:
Jenna Abe jar

4. PHEP Report

Absent.

5. Environmental Health Report

Present:
John Palacio

V. Old Business:

1. UPDATE Discussion with possible decision: Big Sky Church RV trailers – John
2. UPDATE Discussion with possible decision: 5250 Eastside HWY – John

Present:
Doyle Parret

Dr. Turner moved to approve the issuance of a Compliance Order for 5250 Eastside Highway, with a September 10, 2025 wastewater system installation deadline and only allow for two (2) people to live on site until September 10, 2025. Seconded by Louis. Public comment on motion: Tim Hancock, Pat Hancock, Jennifer Cocco, Ralph Guthrie, Holly Schifano, Joe Schifano and Pat Hancock. Discussion: Skip, Louis, Jeff, Dr. Turner, John Palacio and Greg. **All voted “aye” (5-0).**

3. Discussion with possible decision: Wastewater System installation funding from Board of Health Fees – Jeff

Continue to September 10, 2025.

4. Discussion with possible decision on GWM irrigation practices and results – John

Public comment:
Mike Kent

BOH consensus: Have RCEH prepare a new Irrigation owner signed acknowledgement on the GWM request and bring to BOH for review and approval.

VI. New Business:

1. Discussion with possible decision on Compliance Order for Parcel #401000 – John

Dr. Turner moved to approve the issuance of a Compliance Order for Parcel 401000 unless one of the trailers is de-titled or an RV park license is issued by DPHHS. Seconded by Louis. Public comment on motion: none. Discussion: none. **All voted “aye” (5-0).**

2. Discussion with possible decision on Administrative Fee appeal for Parcel #1107800 – Starting construction without a permit – John

Table to September 10, 2025 (no one here to represent).

3. Discussion with possible decision on extended deadline for Non-Conforming property – Parcel #616200 – John

Table to September 10, 2025 (no one here to represent).

4. Discussion with possible decision on Administrative Review Fee for Parcel #347010 – John

Present:
Matt Ulberg

Greg moved to approve reducing the administration fee from \$1,000.00 to \$250.00; with said reduced administration fee being due/paid at the time the septic permit is applied for and paid for (total of \$500.00). Seconded by Louis. Public comment on motion: Mike Kent and Matt Ulberg. Discussion: none. **Jeff, Greg, Skip and Louis voted “aye”; Dr. Tuner voted “nay”; motion passed (4-1).**

5. Discussion with possible decision: Crosspoint Church Increase use and possible public use without permitting Parcel #127150 (76 Woodside Cutoff Road) – Kelly/John

Present:
Scott Coldwell, Senior Pastor
Caleb Coldwell

Greg moved that by the next BOH meeting, September 10, 2025 that Pastor Coldwell, provide information on what type and location of a meter will be installed (either on water or wastewater) and that the meter be installed by October 08, 2025 BOH meeting; to

include a monitoring plan and results be provided to RCEH, for the location of 76 Woodside Cutoff Road, Parcel 127150. Seconded by Dr. Turner. Public comment on motion: none. Discussion: Louis, Greg and John Palacio. All voted “aye” (5-0).

VII. Public comment

Peter Steele

VIII. Next regular BOH meeting: September 10, 2025 at 1:00 PM

IX. Meeting Adjournment

Greg moved to adjourn the meeting. Seconded by Louis. All voted “aye” (5-0).

Chris Taggart, Administrative Assistant