

Position Summary

The Ravalli County Sheriff's Office is now accepting applications for a full-time **Detention Officer**.

Wage and Benefits:

Starting wage: \$13.71

After completion of 1 yr. probation and 4 week Detention Basic Academy: \$14.71

Vacation and Sick time earned monthly

Longevity pay increases yearly (1%)

Overtime and Comp Time

10 paid holidays with premium holidays paid at time and half (per Collective Bargaining Unit)

Pay increases at 3 and 5 years

Shift differential for swing and night shifts

Retirement with the Sheriff's Retirement System

Medical, Dental, and Vision benefits

Clothing allowance after one year probation.

MINIMUM REQUIREMENTS:

All public safety officer positions have minimum requirements established by Montana law and the Montana Public Safety Officer Standards and Training (POST) Council.

An applicant:

- Be a United States citizen.
- Be a resident of Montana, or become a resident within ninety [90] days of employment.
- Possess a valid Montana Driver's License or able to obtain a valid Montana Driver's License within ninety (90) days of employment.
- Be at least eighteen 18 years of age.
- Be a high school graduate or have been issued a high school equivalency diploma by the superintendent of public instruction or by an appropriate issuing agency of another state or of the federal government;
- Free from illegal drug use, or legal drugs that impair mental or physical performance.
- Be fingerprinted and a search made of the local, state, and national fingerprint files to disclose any criminal record.
- Not have been convicted of a crime for which the person could have been imprisoned in a federal or state penitentiary.
- Pass a background investigation in accordance with Ravalli County Sheriff's Office procedure.

- Must pass a physical examination by a physician selected/paid for by the Ravalli County Sheriff's Office.
- Must pass a psychological examination by a licensed professional selected by and paid for by the Ravalli County Sheriff's Office.
- Complete a personnel evaluation profile (PEP).
- Successfully completing pre-employment drug testing.
- Successfully complete an interview panel process conducted by the Ravalli County Sheriff's Office to demonstrate the possession of communication skills, temperament, motivation, and other characteristics necessary to the accomplishment of the duties and functions of a deputy sheriff.
- Successfully complete a one year probation period, which includes passing the applicable divisional training program.

ESSENTIAL PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

- **Physical:** Primary functions require sufficient physical ability to work in a Detention setting and an office setting; restrain or subdue individuals; walk, stand, sit, or run for prolonged periods of time; occasionally stoop, bend, kneel, crouch, reach, and twist; occasionally climb and balance; regularly push, pull, lift, and/or carry light to heavy weight; operate office equipment including use of computer keyboard; requires a sense of touch, finger dexterity, and gripping with hands and fingers; ability to speak and hear to exchange information; ability to operate and use specialized tools and equipment including handcuffs.
- **Environment:** Reactive emergency, natural or man-made disaster, and routine peace keeping environments. The employee is occasionally exposed to fumes or airborne particles, toxic or caustic chemicals, risk of electrical shock, risk of radiation, and vibration; exposed to potentially hostile environments; extensive inmate contact. The noise level in the work environment is usually moderate. Required to work various shifts, including evenings and weekends, and may be required to travel outside the County to attend meetings or trainings. Work in an office setting with artificial light, using a desk, chair, and computer.