

**BOARD OF HEALTH  
MINUTE SUMMARY**

May 11, 2016

3:05 PM

**MEMBERS PRESENT:**

Jeff Burrows  
Michael Turner  
Dr. Wayne Chilcote  
Roger De Haan

**Members Absent**

Katherine Scholl

**STAFF PRESENT:**

John Palacio, RCEH  
LuAnn Burgmuller, PHN  
Chris Taggart, minutes

**STAFF ABSENT**

Carol Calderwood, MD, HO

**Guests Present:**

Suzanne Winegart  
Eric Winegart  
Neoma Greenfeld

I. April 13, 2016 draft minutes:

**Roger made a motion to approve the April 13, 2016 minutes as corrected. Seconded by Mick.** Discussion: none. Public Comment: none. **All voted “aye”. (4-0)**

**II. CORRESPONDENCE:**

None.

**III. DEPARTMENT REPORTS:**

Health Officer: Carol Calderwood MD,  
LuAnn said Carol has nothing to report.

Public Health Nurse: LuAnn Burgmuller

Flu is tapering off. Lots of meetings and training in April. Two of her office nurses attended the car seat certification to include with the home visits which should start next year.

RCEH: John Palacio

John handed out stats. Numbers have dipped in April for issuance of septic permits but they are back with a force in May so far. More ground water monitoring pipes have failed since last BOH meeting. His office is still shooting elevations on those which are close to pass/fail.

Farmers Market started last week with a lot of vendors. They are still getting their food serving licenses and all is going well. Food service establishment reviews have gone up. The mobile food trailers are up and his office continues to get inquiries on them. MDEQ Air Quality division came in last week and made a presentation. Lots of good information provided and questions answered. Jenni and John attended the DPHHS training and learned a lot with a lot of work to follow. Also, his office will be going back to standardization program established with the state.

#### IV. OLD BUSINESS:

##### 1. Long Avenue – continued – John P

John said letter was sent out certified and no one is here to represent, nor has he heard anything from them. As of last week, John said the trailer is still there. Jeff suggested that we reach out to the owners and explain things. John said we should have Dan contact their attorney. Jeff stated that the letter included an encouraging invite to today's BOH meeting. John will verify if RCEH received a delivery receipt from the certified mail out. John will get with Dan Browder to follow up.

##### 2. 293 Luby Lane – update – John P

Jeff explained that Jeff, Chris and John visited with Mrs. Burt to have her sign the agreement last week and she said she will not sign the agreement until she shows her attorney. John said she did call today and had the senior advocacy lawyer look at it. They informed her that she has broken the law but recommended the language be amended. She would like to continue this request for agreement amendment on next meeting agenda (June 08, 2016). John said the earliest deadline is June 01 and John will visit the site June 2<sup>nd</sup>. It is up to the BOH to renegotiate the agreement language. Mrs. Burt told John she is sticking with deadlines to keep the County happy. She said she wants to bring her notes to June 8<sup>th</sup> meeting to review with BOH. Jeff suggested having an agenda item for a potential compliance order for this property on the June 8<sup>th</sup> agenda. (Possible issuance of compliance order if agreement is not completed, signed & recorded). Roger suggested that John verify procedure with Dan Browder. Wayne asked if we accommodate her request, does that open any legal issues for the BOH and/or remove the teeth from the agreement. Roger said he would like to hear what she has to say. Mick suggested contacting her and find out what she wants and send it out to BOH to hopefully decide at next meeting. Roger likes having the compliance order ready and have it on June 8<sup>th</sup> agenda. John will contact Mrs. Burt stating Agreement stands and will invite her to next BOH meeting as a compliance order may be issued. Also, have her sign the agreement no later than May 18<sup>th</sup> or County will move forward with compliance order. All concur.

##### Public comment:

Eric Winegart said he spoke with Daniel about fixing items pertaining to property lines. There is an easement along the east side of the Burt's property for his property access during high water. He cannot access through Burt's property via this easement due to all the stuff. Daniel is also building a fence along the west side by encroaching onto Eric's property. Jeff said the easement is a civil issue. John verified there are vehicles and sheds located all along the east side.

##### 3. Federal EPA Letter DRAFT – Continued - Katie

**Mick moved to execute the letter as presented, and to be signed by all BOH. Roger seconded.**

Public comment on motion: none. Discussion: none. **All voted "aye" (4-0).**

## V. NEW BUSINESS:

### 1. EP Coordinator to present review of updates to annexes of Public Health Emergency Operating Guidelines

Neoma Greenfeld explained that she is here to update the guidelines signed last year. The proposed changes will be sent through Dan Browder for review. She reviewed the major changes made. Wayne asked if we have authority to put this in place on non RC citizens. Neoma said these guidelines effect all citizens of the County and includes any person who may effect health and welfare of others even if they are driving through. Roger asked if other counties have this in place. Neoma said she is not worried about what they are doing, she is just trying to make sure all of Ravalli County is covered, along with the public health employees, in the instance when something does occur. The requirement comes from the Department of Health, requiring that a plan is in place. Being prepared is everything. Roger asked if all involved agencies look at this and approve as well. Neoma said they don't really approve it but they are hopefully in agreement with it. Those to be included are the BCC, Attorney, Sheriff and OEM. Neoma said the guidelines will need to be expanded upon in the future to include other topics. Roger asked about Appendix A. Neoma explained using the example of the every year occurrence of pertussis. She is hoping to have all revisions completed and be before the Board next month to start obtaining BOH signatures. Next month she will bring the pandemic response portion. **Continue to June 8<sup>th</sup> for final review, approval and BOH signatures.**

Neoma is hoping to come before the BOH once a month so how would BOH like to discuss. Jeff suggested under Public health nurse reports.

### VI. Public comment

None.

### VII. Special Meeting: May 20, 2016 at 3:00 PM

John to have staff report on variance request out to BOH Friday May 13<sup>th</sup>

Chris handed out variance applications to BOH members present.

### VIII Next regular meeting: June 08, 2016 at 3:00 PM

### IX. Meeting Adjournment

**Roger moved to adjourn at 4:10 PM. Seconded by Wayne. All voted "aye" (5-0).**