

Mail Ballot Written Plan and Timetable

This written plan and timetable and instructions must be posted to the county election website or publicly noticed in another way at least 60 days before the election. **School Elections:** If the school district clerk is running the election, the plan must be sent to the county administrator.

Note: The information in this plan is the responsibility of the election administrator and is not reviewed by the Secretary of State.

Type of Election	School Trustee + Levy		
Name of Jurisdiction (District, Precinct, or Ward)	Hamilton School District No. 3		
Name(s) of County(s)	Ravalli		
Estimated # of Electors	Active	Inactive	Provisional
	8,052	1,337	0
Postage to Return Ballot paid for by (& if insufficient, who pays)	Elector; jurisdiction covers insufficient postage		
Procedures to Ensure Security and Transport of Ballots School Elections: attach outlined security procedures	Ballots are deposited in a locked ballot box and secured in a locked area, and transported by at least two officials *Security procedures for School Elections are the same as above.		
Ballots printed based on	District		
Plan for providing voter interface devices	ExpressVote ballot marking system available at the Ravalli County Elections Office (Before Election Day: 8 am to 5 pm, M-F / On Election Day: 7 am to 8 pm)		
For school elections, specify signature verification procedures	Signatures are verified by county election office		

ELECTION DATES		REQUIRED BY LAW	DATE
1	Date applicable documents sent to governing body	No later than 60 days before election	03/05/2026
2	Date of posting written plan and timetable	No later than 60 days before election	03/05/2026
3	Last day for governing body to opt out of mail ballot election	55 days before election	03/11/2026
4	Dates Notice of Close of Regular Registration Published	3 times in the 4 weeks preceding the close of regular registration	03/18/2026
			03/25/2026
			04/01/2026
5	Dates Election Notice Published	3 times, no earlier than 40 days before and no later than 10 days before election	04/08/2026
			04/15/2026
			04/22/2026
6	Close of Regular Registration	30 days before election	04/06/2026
7	Beginning of Late Voter Registration	Day after close of regular registration	04/07/2026
8	Date Ballots Mailed	No earlier than 20 days and no later than 15 days before election	04/17/2026
9	ELECTION DAY		05/05/2026

I affirm that I will conduct the election according to the written plan and timetable.

REGINA PLETTENBERG

Chief Election Administrator Conducting Election

Other County Administrators if Applicable

County Election Admin School District Clerk

The place(s) of deposit and the days and times when ballots may be returned to the places of deposit are:

PRIMARY PLACE OF DEPOSIT

Ravalli County Elections Office, 215 S 4th Street, Suite C; Hamilton, MT

Hours of Operation: Before Election Day: 8 am to 5 pm, M-F / On Election Day: 7 am to 8 pm

SECONDARY PLACE OF DEPOSIT - ELECTION DAY ONLY

Stevensville Elementary School (Gym Lobby), 300 Park Avenue, Stevensville, MT

Hours of Operation: Election Day Only: 7 am to 8 pm

Attach any special requirements here:

N/A