

COMMISSIONERS APPROVAL

CHILCOTT 

GRANDSTAFF

ROKOSCH

DRISCOLL

IMAN 

PLETTENBERG (Clerk & Recorder)

Members Present.....Commissioner Greg Chilcott,  
Commissioner Carlotta Grandstaff, Commissioner Jim Rokosch, Commissioner Kathleen  
Driscoll and Commissioner J.R. Iman

Date.....December 29, 2010

► Minutes: Beth Perkins

► The Board met for the following Board Appointments:

Weed Board: **Commissioner Grandstaff made a motion to appoint Randy Maxwell for At-Large position with term ending December 31, 2013. Commissioner Driscoll seconded the motion and all voted “aye”.** Commissioner Iman reviewed all the applicants for the remaining At-large position with the Board.

**Commissioner Grandstaff made a motion to appoint Diane Bessler-Hackett to the At-Large position with term ending December 31, 2013. Commissioner Driscoll seconded the motion and all voted “aye”.**

Tax Appeals Board: **Commissioner Grandstaff made a motion to appoint Darwin Ernst to the At-Large position with term ending December 31, 2013. Commissioner Driscoll seconded the motion and all voted “aye”.**

Planning Board:

**Commissioner Driscoll made a motion to re-appoint Fran Maki to the Corvallis School District for the term ending December 31, 2012. Commissioner Grandstaff seconded the motion and all voted “aye”.**

**Commissioner Grandstaff made a motion to re-appoint Cheryl Tenold to the Stevensville School District for the term ending December 31, 2012. Commissioner Driscoll seconded the motion and all voted “aye”.**

**Commissioner Grandstaff made a motion to re-appoint Mary Lee Bailey to the Victor School District for the term ending December 31, 2012. Commissioner Driscoll seconded the motion and all voted "aye".**

**Commissioner Rokosch made a motion to re-appoint Lee Tickell to the At-Large position for the term ending December 31, 2012. Commissioner Driscoll seconded the motion and all voted "aye".**

**Commissioner Grandstaff made a motion to replace Jan Wisnieski with Susan Hooper for the Darby School District. Commissioner Rokosch seconded the motion. Discussion: Commissioner Rokosch has failed to see the contribution being made by Mr. Wiesnewski and he has also been continuously disruptive during the Planning Board meetings. Danielle High added removal can only be made after notice is given to the Board member. CG stated Mr. Wisnewski has been nothing but a disruptive force. He has been rude and spoken on behalf of the Planning Board when the Planning Board did not authorize him to speak on their behalf. Commissioner Grandstaff withdrew her motion.**

**Animal Protection & Control:**

**Commissioner Grandstaff made a motion to re-appoint Barb Ormiston to the At-Large position for the term ending December 31, 2012. Commissioner Driscoll seconded the motion and all voted "aye".**

**Commissioner Grandstaff made a motion to re-appoint Ethyl Keel to the At-Large position for the term ending December 31, 2012. Commissioner Driscoll seconded the motion and all voted "aye".**

**Commissioner Iman made a motion to re-appoint Penney Howe to the At-Large position for the term ending December 31, 2012. Commissioner Chilcott seconded the motion. Discussion: Commissioner Grandstaff noted Ms. Howe is currently being investigated. She also has not contributed to the Board. Commissioner Chilcott and Commissioner Iman voted "aye". Commissioner Grandstaff, Commissioner Rokosch and Commissioner Driscoll voted "nay". Motion failed. Position will be re-advertised.**

**Commissioner Driscoll made a motion to re-appoint Susan O'Brien to the At-Large position for the term ending December 31, 2012. Commissioner Grandstaff seconded the motion and all voted "aye".**

**Commissioner Grandstaff made a motion to re-appoint Scott Leete to the At-Large position for the term ending December 31, 2012. Commissioner Driscoll seconded the motion and all voted "aye".**

Commissioner Grandstaff made a motion to re-appoint Don Coon to the At-Large position for the term ending December 31, 2012. Commissioner Driscoll seconded the motion and all voted "aye".

Board of Health:

**Commissioner Rokosch made a motion to re-appoint Kathleen Mauer to the At-Large position for the term ending December 31, 2013. Commissioner Grandstaff seconded the motion and all voted "aye".**

**Commissioner Grandstaff made a motion to appoint Jake Kammerer to the At-Large position for the term ending December 31, 2013. Commissioner Driscoll seconded the motion. Discussion:** Commissioner Rokosch stated there has been past action against Jake Kammerer and would recommend re-opening the position for a wider applicant pool. Commissioner Chilcott stated Jake has expertise and deserves a chance to serve on the Board. Commissioner Grandstaff agreed with Commissioner Chilcott but believes he will serve well. Commissioner Iman stated there are circumstances that need to be considered and he may have acted inappropriately in the past however, he has behaved well since the incident and could be a valuable source to the Board of Health. Commissioner Driscoll stated Jake has an intense personality. If he is going to bully the other members she cannot be in favor of appointing him. It needs to be a fair Board. Commissioner Grandstaff withdrew her motion.

**Commissioner Iman made a motion to appoint Jake Kammerer to the At-Large position for the term ending December 31, 2013. Commissioner Chilcott seconded the motion** Commissioner Chilcott and Commissioner Iman voted "aye". Commissioner Grandstaff, Commissioner Rokosch and Commissioner Driscoll voted "nay". Motion failed. Position will be re-advertised.

Park Board:

**Commissioner Iman made a motion to re-appoint Gary Leese. Commissioner Chilcott seconded the motion. Discussion:** Commissioner Grandstaff stated Gary Leese has not been cooperative with the Board of the Commissioners and continues to discuss the same items at every meeting without being able to move forward. Commissioner Rokosch confirmed Gary Leese runs the meeting on a loop without any resolution. Commissioner Chilcott advocated strongly to re-appoint Gary due to his experience and commitment. Commissioner Iman stated there is nobody who works harder for parks in this County than Gary Leese. Commissioner Driscoll stated she served on the Park Board and she thinks Gary is completely dedicated however; he does not play well with others. **Commissioner Chilcott, Commissioner Iman, Commissioner Driscoll and Commissioner Rokosch voted "aye". Commissioner Grandstaff voted "nay". Motion passed (4 to 1)**

Commissioner Iman made a motion to re-appoint John Gibney. Commissioner Chilcott seconded the motion. Commissioner Chilcott and Commissioner Iman voted "aye".

Commissioner Grandstaff, Commissioner Rokosch and Commissioner Driscoll voted “nay” due to absenteeism. Motion failed (2 to 3). Position will be re-advertised.

Commissioner Iman made a motion to re-appoint William Delaney. Commissioner Driscoll seconded the motion. Commissioner Chilcott, Commissioner Iman, and Commissioner Driscoll voted “aye”. Commissioner Grandstaff and Commissioner Rokosch voted “nay”. Motion carried. (3 to 2)

**Open Lands Board: Commissioner Grandstaff made a motion to re-appoint Les Rutledge and Jim Ellingson. Commissioner Driscoll seconded the motion and all voted “aye”. The remaining vacant positions will be re-advertised.**

**Investment Committee: Commissioner Grandstaff made a motion to re-appoint Cathy Binando. Commissioner Driscoll seconded the motion and all voted “aye”.**

► The Board met for the following administrative matters:

- **Review and approval of E.O.G.:** Ron Nicholas stated all signatures have been acquired. **Commissioner Iman made a motion to approve the Emergency Operation Guidelines. Commissioner Driscoll seconded the motion.**  
**Discussion:** Commissioner Rokosch stated the Board of Health requested a presentation prior to signing off on it. Ron stated the Board of Health signature is not a requirement but a consideration. **All voted “aye”.**
- **Decision on video/audio for Commissioners:** I.T. Director Joe Frohlich met with Lee Tickell for a presentation of video recorded sessions. Joe stated the presentation went well and does not require audio to work. It will require training and purchasing software. The software would run about \$1,000 and with the purchase of cameras would be another \$1,000. The audio will come after. Joe stated the legality issue will have to be researched as well as other options. Commissioner Driscoll stated she would like to watch the January 3<sup>rd</sup> meeting from home and asked if it would be ready by then. Joe stated January 3<sup>rd</sup> would be too soon. He is looking more for the end of January or February. Joe stated the rules and policies will need to be put in place prior to video. Administrative Assistant Glenda Wiles stated what was presented will work however there will be a tremendous amount of work placed upon the moderator. There are other items that need to be in place prior to the installation of a system. She suggested getting the WebX up and running and staff trained while the policies are being put in place. Therefore it would be honed prior to public participation. The audio system should be installed at the same time. Lee Tickell agrees that it is critical for public participation and an audio system is needed. What he would like to see is a commitment from the Board to move forward to have staff trained. That would be the purchase of the license which is \$480 per user. Commissioner Rokosch questioned the audio/video component. He asked if it could be archived and if there an additional component needed to use the audio visual for this room.

Lee Tickell stated the proposal shown was for a p.a. system for \$5,800 for strictly audio. It can be recorded but not for broadcasting and a disk would have to be burned in order to have it on the web. Joe stated he liked Lee's proposal for the video for cost and user-friendliness. What is in question is if the audio can be linked to the video but if the video works well, the audio may not be needed. Lee stated with the WebX there is the capability to have both audio and video. The archive can be done locally. Commissioner Chilcott asked if new servers would need to be purchased to house archives. Joe replied maybe. It would be a matter of record retention and the legality of what needs to be kept. Commissioner Iman stated the servers were purchased to limit liability for discovery. He asked Joe to compare the usage for minutes versus the video/audio. He does not want to see interactive video due to the cost but also sees the need for better public participation. Joe stated if the video becomes public record for minutes there would be more space needed for storage. Then other question is how often the archives are utilized. Lee stated it is a matter for the County to determine record retention. The cost savings have to be considered such as the reduction of travel for meetings and training sessions. Joe stated further discussion has to take place and policy needs to be drafted.

- Rick Fuhrman stated this is a subject he would like to see the County move forward on. The proposal is reasonable for cost for greater public participation. Joe recommended moving forward with setting fund aside to purchase the software and start the process of policy. Commissioner Rokosch stated the debate is not about the system but rather how it will be archived for record retention and having that policy in place. **Commissioner Rokosch made a motion to acquire the audio system from TRS Solutions up to \$6,000 for this meeting room and authorize immediate prepayment. Commissioner Driscoll seconded the motion.** Discussion: Commissioner Chilcott stated the video system has discussed at length for the past six months with the answer we cannot afford it at this time. Where is the fiduciary responsibility? Commissioner Rokosch stated this topic has been discussed and discussed without any resolve. Commissioner Chilcott stated it is not in the budget. Commissioner Driscoll stated she has been working on it for three years now and she would like to see it in place prior to leaving office. Commissioner Grandstaff stated this topic was brought up due to former Commissioner Alan Thompson's deafness and how to help him hear the meetings. It was never a financial issue but rather the technology issue. She is in support of Commissioner Rokosch's motion. This is to give citizens better communication. Commissioner Iman stated there are two different things here. One being the audio system and the other being the video system. One vendor was contacted and it needs to be vetted through other vendors for proposals. The situation is it is not in the budget and therefore it cannot be purchased. Commissioner Rokosch stated retention policy has been discussed. Commissioner Grandstaff stated the money is in the budget under special projects. Commissioner Chilcott stated he would like to see other vendors have the opportunity to bid for the system. Commissioner Iman agreed with Commissioner Chilcott. **Commissioner Grandstaff, Commissioner Rokosch and Commissioner Driscoll voted "aye".**

**Commissioner Chilcott and Commissioner Iman voted “nay”. Motion carried (3 to 2).**

- **Commissioner Rokosch stated the licensing is \$468 for one host position and up to 25 participants. Glenda stated the meeting will be put on the web for public viewing. She suggested starting out small and then adding as experience grows. Lee recommended getting two licenses, develop the policies and then commit the \$1,000 donated for cameras. This is a \$2,000 maximum for this system. Commissioner Driscoll stated with a large subdivision the participation many increase. Discussion followed regarding the use of the system by the public. Rick Fuhrman stated these are all valid things being raised however with the expense of \$49 per month, it is worth a try. Lee described the system is its entirety. Commissioner Rokosch stated there was \$1,000 set in the Commissioner’s budget for technology equipment. Joe stated this system needs to be done right. Commissioner Chilcott suggested starting small on the recommendation of Administrative Assistant Glenda Wiles. **Commissioner Rokosch made a motion to authorize the purchased of one WebX license (25 participant) for the Commissioners Room with policy to be developed on its implementation with authorization of immediate prepayment. Commissioner Grandstaff seconded the motion and all voted “aye”.****
  
- **HB 130 grant: Civil Counsel Karen Mahar gave the Board Patty Kent’s breakdown of security-enhancement furniture. She stated the grant that was applied for did not get approved however there are some funds available in HB 130 and requested permission to apply for the grant. These would cover the electronic locks and the generator. She summarized the list including the bid for the generator and discussed the difference between the smaller generator and the bigger generator and the cost associated with them. Commissioner Iman stated other options are a small generator for emergency only with wiring now and a larger generator to cover the entire building which can be installed at a later time. The cost for the generator wiring and set up is \$900. It takes emergency circuits from both boxes and runs them with the generator. He suggested wiring now and the purchasing the generator at a later time. Commissioner Rokosch asked why this wasn’t included from the beginning from the architect. Karen stated this was brought up by the Sheriff’s Office for the automatic lock system failing during a power outage. Commissioner Iman stated it is a supplemental request. He recommended wiring for both a small and a large generator. The Board concurred. **Commissioner Iman made a motion to approve the wiring for generator installation to be possible and not to exceed \$2,500. Commissioner Driscoll seconded the motion and all voted “aye”.****
  
- **Decision on Resolution No. 2659 to Support Ravalli County Recycling, Inc: Commissioner Iman made a motion to adopt Resolution No. 2659 in support of Ravalli County Recycling, Inc. Commissioner Driscoll seconded the motion and all voted ‘aye’.**

- **Approval of Oct, Nov & Dec 2010 minutes: Commissioner Rokosch made a motion to approve the October, November and December 2010 minutes. Commissioner Driscoll seconded the motion and all voted 'aye'.**
- **Office Copier: The Commissioner's Office copier is in need of being replaced or have extensive repair. The estimate is unknown at this time as the repairman just finished making a temporary repair. Commissioner capital reserve fund has \$6,000. It was agreed to see what the cost of repair is, see if it is economically practical to repair and wait until next budget year in order to purchase a copier.**

▶ **Minutes: Glenda Wiles**

- **Safe Route Application: PCI Engineer, Mike Whelelon brought back in a revised budget on this application for the Stevensville project. The administrative fee was raised to \$7,000 as well as the engineering fee to bring the total cost of this project to \$110,000. Project Sponsor and Manager will be Ravalli County. Commissioner Grandstaff made a motion to have the Chairman sign the application for the Safe Route to School for the Stevensville area with Ravalli County being the Project Sponsor and Glenda Wiles being designated as the Project Manager. Commissioner Iman seconded the motion and all voted "aye".**

▶ The Board met for continuation of decision for disbursement of funds to EDA. Commissioner Rokosch stated he wanted to look at potential loan dollars to the EDA micro loan program for EDA. (This continuation was from the Sapphire Community Health Center discussion). Commissioner Rokosch made a motion to transfer this remaining balance of the USDA and Revolving Loan Fund. Commissioner Grandstaff indicated the USDA has indicated they do want that balance in the EDA account, although Julie Foster has never asked for this transfer. The revolving loan fund has been allocated **Commissioner Rokosch made a motion of immediate transfer of the remaining balances of these two funds specific to the EDA for the Micro loan program and USDA. Commissioner Grandstaff seconded this motion.** Discussion: Commissioner Iman stated there is no one present to substantiate this and the money is sitting in those accounts so it can be transferred at any time. He noted he was not in favor of it at the time and the approval was to transfer it at the time of need. He also feels those funds are obligated for different needs and different purposes some with the need of matching funds, so they should be treated separately. Commissioner Driscoll stated she has had some phone calls from citizens expressing concern that the new Commission may pull those remaining balances. Commissioner Elect Kanenwisher stated he has no problem continuing with those monies that are set aside for those purposes, as he sees that as a contract with RCEDA and he gave his support to this micro loan program because the money would be transferred as needed. He stated this type of motions support an issue of mistrust by the outgoing and in-coming Commissioners. This has been a secure relationship with RCEDA and it should continue. Aside from the fact that having the money in our account, gives us some interest. Commissioner Iman stated if this money is transferred they obtain interest. Commissioner Grandstaff stated to say we

are poisoning the atmosphere of the future relationship between the Commissioners and RCEDA is a stretch. Her aim before she leaves office is to protect that fund for RCEDA's continuing service. Commissioner Rokosch stated any poisoning of relationships could be with the future Board of Commissioners, certainly not by this Board. He also stated it is important to invest, not to spend. **Commissioner Rokosch, Driscoll and Grandstaff voted "aye" and Commissioner Iman and Chilcott voted "nay".**