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Ravalli County Commissioners

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*Copy this to
John
Hurst
please
E.W.*

February 28, 2017

Greg Chilcott, Chair
Ravalli County Commission
215 S 4th Street, Suite A
Hamilton, MT 59840

Re: Final Close Out Approval for Ravalli County Contract MT-TSEP-PL-17-938

Dear Chairman Chilcott:

This letter serves as documentation of final close out approval for the Montana Department of Commerce Treasure State Endowment Program (TSEP) Contract MT-TSEP-PL-17-938 with the County for a planning grant to prepare a Preliminary Engineering Report to study bridge systems to conform with TSEP requirements. The original TSEP grant award under this contract was \$8,000 and a total of \$8,000 was expended on project activities.

As the current planning grant liaison for this project, I have reviewed the final product that was submitted to the Montana TSEP office. The information provided complies with the state TSEP close out reporting requirements.

Retention of Records: All TSEP related records for this project must be retained for three (3) years from the date of this final close out approval – i.e. until February 6, 2020. The County, as the TSEP grant recipient, is considered the ultimate repository of files and records for this project. All essential project management files and related records should be in the possession of the County.

If you have any questions regarding this final close out approval, please contact me at mjackson3@mt.gov or 406-841-2550.

Sincerely,



Maria Jackson
Planning Specialist

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MAR 19 2017

Ravalli County Commissioner

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