



FEMA

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OCT 23 2014

Ravalli County Commission

R8-MT

October 14, 2014

Commissioner Greg Chilcott  
215 S. 4<sup>th</sup> Street  
Hamilton, MT 59840

Subject: Community Assistance Visit

Dear Commissioner Greg Chilcott:

A National Flood Insurance Program (NFIP) Community Assistance Visit has been coordinated and scheduled with your community floodplain administrator, Brian Wilkinson, and will be conducted by Marijo Brady, FEMA Region 8 NFIP Program Manager for Montana and Traci Sears, the Montana NFIP Coordinator.

Community: Ravalli County  
Floodplain Administrator: Brian Wilkinson  
Date: Thursday, October 23, 2014  
Time: 9:30 am  
Duration: 6 hours  
Location: 215 S. 4<sup>th</sup> Street, Suite F  
Hamilton, MT 59840

The purpose of the visit is to conduct an assessment of the community's floodplain management program. Other staff/elected officials within the community that are or may be involved with the floodplain management program (such as GIS, Sanitarians, Planning, Engineering, Grants Manager, or Public Works) are encouraged to attend. Topics to be addressed may include:

- Review of floodplain permitting process and inspections, including locating a proposed project in relation to the SFHA/RFHA,
- Coordination with other departments or agencies for work in floodplain (GIS, Public Works, Grants, Planning, etc. and/or Conservation District(s), Montana Department of Environmental Quality, etc.)
- Process for determining issuing permits for new development (ANY manmade activity in floodplain, not just "4 walls and a roof", and/or additions to existing buildings),
- Difference between FEMA Special Flood Hazard Area (SFHA) and State's Regulated Flood Hazard Area (RFHA) – administration and insurance distinctions,
- Streambank protection/re-alignment/restoration,
- Subdivision proposals,

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- Substantial damage process/procedure for buildings in SFHA/RFHA (regardless of cause of damage),
- Substantial Improvement process and determinations,
- Land management actions such as boundary line adjustments, family transfers, or annexations,
- Enforcement procedures,
- Variance procedures,
- Disaster (programmatic) responsibilities,
- Post-disaster recovery procedures in SFHA/RFHA.

Please have available the following information:

1. Current and historical community floodplain ordinance,
2. Current and historical Flood Insurance Rate Maps and Flood Insurance Study,
3. Letters of Map Changes – Letters of Map Amendment (LOMAs), Letters of Map Revision Based on Fill (LOMR-Fs), and Letters of Map Revision (LOMRs). Any Conditional LOMCs should also be available,
4. Copy of the floodplain permit and instructions,
5. Floodplain development permits issued in the last 5 years,
6. Variances requested/issued in SFHA/RFHA,
7. Corrective actions for (potential) violations initiated or completed in SFHA/RFHA, and
8. County and/or community Hazard Mitigation Plan.

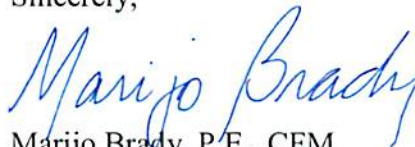
Please contact me or Traci Sears if you have any questions regarding the upcoming visit.

Marijo Brady, P.E. CFM  
NFIP Program Manager  
FEMA Region VIII, Mitigation Division  
Denver Federal Center  
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Denver, CO 80225  
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Traci Sears  
Floodplain Program Coordinator  
DNRC, Floodplain Program  
PO Box 201601  
Helena, MT 59620-1601  
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tsears@mt.gov

I look forward to meeting with you.

Sincerely,



Marijo Brady, P.E., CFM  
NFIP Program Specialist

cc: Traci Sears, MT Floodplain Specialist  
Brian Wilkinson, Ravalli County Floodplain Manager

1. The purpose of this document is to provide information regarding the proposed project and to seek public input. The project is located in the area of [Location] and is expected to be completed by [Date].

2. The project will consist of [Description of Project]. The project is expected to have the following impacts on the area:

- [Impact 1]
- [Impact 2]
- [Impact 3]

3. The project is expected to be completed by [Date]. The project is expected to have the following impacts on the area:

- [Impact 1]
- [Impact 2]
- [Impact 3]

4. The project is expected to have the following impacts on the area:

- [Impact 1]
- [Impact 2]
- [Impact 3]

5. The project is expected to have the following impacts on the area:

- [Impact 1]
- [Impact 2]
- [Impact 3]

6. The project is expected to have the following impacts on the area:

- [Impact 1]
- [Impact 2]
- [Impact 3]

7. The project is expected to have the following impacts on the area:

- [Impact 1]
- [Impact 2]
- [Impact 3]

8. The project is expected to have the following impacts on the area:

- [Impact 1]
- [Impact 2]
- [Impact 3]

9. The project is expected to have the following impacts on the area:

- [Impact 1]
- [Impact 2]
- [Impact 3]

10. The project is expected to have the following impacts on the area:

- [Impact 1]
- [Impact 2]
- [Impact 3]

11. The project is expected to have the following impacts on the area:

- [Impact 1]
- [Impact 2]
- [Impact 3]