

Veterans Upward Bound

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16 June 2023

To Whom It May Concern,

In partnership with Bitterroot Valley Community College and the Human Resource Council, Veterans Upward Bound will be offering an Introduction to Computers class starting July for any veterans thinking about changing career paths or going back to school to work on an apprenticeship, trade program, or other degree. The class is also open to veterans that just want to learn more about computers. This class is FREE! Please see the included class flyer and summer event flyer for more information. If you should have any questions about the class, would like to sign-up, or would like to inquire about any of our other services listed below, please feel free to call me at the office.

- College Readiness or Transition Assistance
- In Person Classes or Live Online Classes
- Online Self-Paced Tutorials
- Career Assistance
- Tutoring Support
- Workshops
- Social/Cultural Events
- Computer Loaner & Tech Tools
- And Much More!!!

Thank you for teaming up with VUB to help serve veterans.

Sincerely,

Michelle Watson
Coordinator of Educational Services & Enrollment
Veterans Upward Bound
1500 University Drive, Billings, MT 59101
Located @ Cisel Hall, Room 108

Office: (406) 272-6591
Email: mwatson@vubmt.com
Website: www.vubmt.com

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JUN 20 2023

Ravalli County Commissioners

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Billings • Havre • Great Falls • Lewistown • more than 50 NorthNet sites

Northcentral Montana's Premiere Regional University

Veterans Upward Bound is a grant funded program funded by the U.S. Department of Education and administered by Montana State University Northern.



Introduction to Computers

For Veterans

Tuesdays & Thursdays
10:30 AM – Noon
July 25 – August 17, 2023

Class is **FREE!**
317 North 3rd Street, Hamilton
Instructor: Jon Swallow

For information or to register, call **406.272-6591**

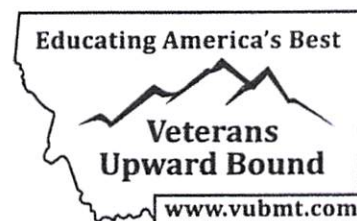
Sponsored by **VETERANS UPWARD BOUND** in partnership
with **BITTERROOT VALLEY COMMUNITY COLLEGE**
and the **HUMAN RESOURCE COUNCIL**

Introduction to Computers

Basics of Windows 10 Operating System and Microsoft Office 2016 Suite. Learn core computer terminology to select the right computer and increase your computer confidence! Class will cover Windows settings, file management, the web, cloud services, online safety, and email (**4 weeks**).

Veterans Upward Bound (VUB)

VUB offers **FREE** College Prep Classes. VUB is a Department of Education program designed to help military veterans refresh their academic skills so they can successfully complete an apprenticeship, certificate, trade program, or other degree. Classes are also open to veterans who are seeking to build personal skills. Services are **FREE!**



1. The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that this is crucial for the company's financial health and for providing reliable information to stakeholders.

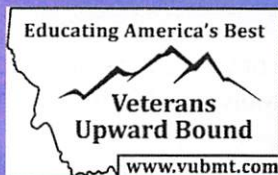
2. The second part of the document outlines the specific procedures for recording transactions. It details the steps from identifying a transaction to entering it into the accounting system, ensuring that all necessary details are captured and verified.

3. The third part of the document addresses the role of the accounting department in monitoring and controlling the company's financial performance. It discusses how regular reviews and audits are conducted to identify any discrepancies or areas for improvement.

4. The fourth part of the document focuses on the importance of transparency and communication in financial reporting. It stresses that clear and concise reports are essential for building trust and making informed decisions by management and investors.

5. The fifth part of the document discusses the impact of technology on modern accounting practices. It highlights how software solutions have streamlined processes, reduced errors, and provided more real-time data for analysis.

6. The final part of the document concludes by reiterating the overall goal of the accounting department: to provide accurate, timely, and useful financial information that supports the company's strategic objectives and ensures long-term success.



Veterans Upward Bound

Summer Social, Cultural and Academic Events
Check out the information below and call the office to register
or get more information.

(406)794-3244

Academic Events

Billings Academic Bridge – August 2-18th (daytime online or in person – MSU Billings)

If you are a veteran interested in beginning college or going back, sign-up for this helpful Bridge week. **Students from around the state of Montana** may take these classes in person or online.

The following are some of the supports available.

- Accuplacer Testing (math and writing college placement)
- Campus Tours for MSUB or City College or help setting up a tour at the school of your choice
- Math and Writing Refresher Classes
- College Application Assistance
- FAFSA & VA Education Benefit Help
- Technology Assistance
- Career and Academic Programs



****Call the office by Friday, July 28th to sign-up.**

Missoula Academic Bridge – August 7th-18th (evening online – Missoula College)

If you are interested in beginning college or going back, sign-up for this helpful Bridge week. **Students from around the state** may take these classes in person or online.

The following are some of the supports available.

- Math (online)
- Writing (online)
- College Planning Assistance (online)

****Call the office by Friday, July 28th to sign-up.**

Workshop Week

Windows 11 “What’s New”

Monday, July 10th Time: 10am-Noon Place: MSU Billings, Cisel Hall room 102 -In Person Only

****Call by Wednesday, July 5th to sign-up.**

Raspberry Pi – Build a Computer

Tuesday, July 11th Time: 10am-Noon Place: MSU Billings, Cisel Hall room 102 -In Person Only

****Call by Wednesday, July 5th to sign-up.**

Job Searches, Resumes, & Interviewing

Wednesday, July 12th Time: 6-8pm Place: Online Only

****Call by Wednesday, July 5th to sign-up.**



Life in the Wildlands Federal Outdoor Career Workshop

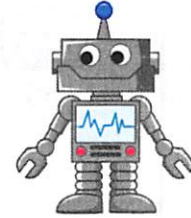
Thursday, July 13th Time: 2-4:30pm Place: MSU Billings, Cisel Hall room 102 or Online

****Call by Monday, July 10th to sign-up.**

Tech Tools

VUB has selected our favorite tech tools to share. We will send you the device of your choice at no cost. One-on-one assistance is available to learn how to set up and use these tools to get more organized if desired. Pick one!

- Alexa Echo Dot (smart voice-controlled speaker)
- Alexa Fire Tablet (handy e-reader with Alexa home assistant)
- Google Home Mini (smart voice-controlled speaker)
- Rocketbook Smart Notebook (scan & digitize handwritten notes)
- Mobile Power Bank (Charge your phone or tablet on the go)
- Lenovo Android Tablet



**Call the office at (406) 657-2075 to sign up for one.

VUB Barbeques



Celebrate summer and enjoy some hotdogs, salad, and chips.

We will have bottled water to drink. Please call the office if you have questions. (406)794-3244

Wednesday, May 24th Time: 11am-1pm Place: Billings Veterans Park (2609 13th St. W.)

Wednesday, June 14th Time: 11am-1pm Place: Billings Veterans Park (2609 13th St. W.)

More to come...

Baseball Games - Two tickets available per person.



Great Falls Voyagers vs. Idaho Chukars

Wednesday,, July 5th Time: 7:05pm

Place: 1015 25th Street North (Great Falls)

****Call the office by Wednesday,, June 28th to claim your tickets.**

Billings Mustangs vs. Glacier Range Riders

Friday, July 7th Time: 6:35pm

Place: 2611 9th Avenue North (Billings)

****Call the office by Friday, June 30th to claim your tickets.**

Missoula PaddleHeads vs. Ogden Raptors

Saturday, July 8th Time: 7:10pm

Place: 140 North Higgins Avenue (Missoula)

****Call the office by Friday, June 30th to claim your tickets.**

Glacier Range Riders vs. Idaho Chuckars

Monday, July 10th Time: 7:05pm

Place: 12 McDermott Lane (Kalispell)

****Call the office by Monday, July 3rd to claim your tickets.**

Movie Tickets – Two tickets available per person

****Call the office to reserve tickets throughout the summer.**

