



Aeronautics Division  
2630 Airport Road  
PO Box 200507  
Helena MT 59620-0507  
(406) 444-2506

RECEIVED

APR 30 2014

Ravalli County Commissioners  

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to Rick D  
& Page 6

April 24, 2014

Ms. Suzy Foss  
Ravalli County Airport  
215 South 4<sup>th</sup> Street  
Hamilton, MT 59840

File: Hamilton – 7000L

This letter is a friendly reminder that your Montana Aeronautics airport loan and/grant will expire June 1, 2014. Since July 1, 2013, your airport has been eligible to collect the loan and/or grant that was offered to your airport by the Aeronautics Board. To date, we have not received your required paperwork. **Please do one of the following actions before the indicated deadline:**

- A. Submit the required documentation by June 1, 2014. The documentation needed by the Division was detailed in your original grant/loan award letter sent last year and has been attached for your convenience.
- B. Submit a request for extension by May 18, 2014. All requests for extensions will be presented to the Aeronautics Board at the June board meeting. The Aeronautics Board will vote on your request and if granted, you will have until June 1, 2015 to accept your award.
- C. Send a letter to the address at the top of this page by June 1, 2014 indicating you will not be accepting your award.

Thanks for your immediate attention to this matter.

Sincerely,

Tim Conway, Chief  
Airport/Airways Bureau

enclosure  
cc: Aeronautics File



**Montana Department of Transportation**

Aeronautics Division  
2630 Airport Road  
PO Box 200507  
Helena MT 59620-0507

Michael T. Tooley, Director  
Steve Bullock, Governor

March 5, 2013

**Ms. Suzy Foss, County Commissioner  
Hamilton/Ravalli County Airport  
215 So. 4<sup>th</sup> Street  
Hamilton, MT. 59840**

File: Hamilton – 7,000L

Dear Ma'am:

The Montana Aeronautics Board has considered your application for state airport financial assistance at its January 23<sup>th</sup>, 2013 meeting in Helena. We are pleased to inform you that the Aeronautics Board has approved a loan of **\$7,000.00** in support of the project outlined in your application. To accept the offer, please follow the directions outlined below. This offer is valid only for State fiscal year 2014, unless approved by extension (see below).

**This tentative approval is subject to the following requirements:**

- 1) **Division loans may not exceed 100% of sponsor share of actual project costs.** Consequently, if your total project costs are less than estimated on your Airport Aid Application, you must not accept any amounts that violate this policy. If changes need to be made to your loan amounts, please contact us to receive a new loan repayment schedule (exhibit A).
- 2) **The Federal Aviation Administration approves of the project scope and a Federal Grant Agreement is awarded by June 1<sup>st</sup>, 2013.** If no federal grant is awarded by this date, the Sponsor may submit a request for an extension as outlined below.

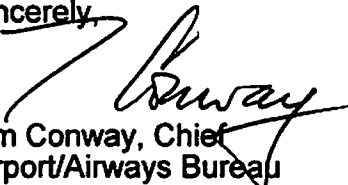
**To accept and receive your loan monies, please submit the following to the Aeronautics Division when able:**

- 1) **A signed certificate of sponsor's attorney**  
*(The unsigned certificate is enclosed with this letter)*
- 2) **A signed loan resolution**  
*(The incomplete / unsigned resolution is enclosed with this letter)*
- 3) **A copy of the signed FAA grant offer applicable to this project**

The certificate of sponsor's attorney and the loan resolution both require original signatures for our files. Please notice we have enclosed a copy of both the loan resolution and the certificate of sponsor's attorney for your signatures. A loan repayment schedule has also been included for your convenience (exhibit A). Loan disbursements will be made according to the procedures outlined above. **All materials required for loan disbursement or a letter requesting a loan extension must be returned to our office no later than the third Friday of May, 2014.** Money approved under this cycle will not become available until after July 1<sup>st</sup>, 2013.

The Montana Aeronautics Division thanks you for your continued support and interest in airport safety and development as demonstrated by your financial commitment to this project. Please feel free to contact us if you have any questions or need any additional information.

Sincerely,



Tim Conway, Chief  
Airport/Airways Bureau

enclosure

cc: Applicable Consultant/Engineering Firms  
Aeronautics File